



APPLICATION

I. APPLICATION

Name _____

Firm _____

Telephone No. _____ Fax No. _____

Alternate No. _____

Office Address _____

City _____ State _____ Zip Code _____

Mailing Address _____

State Bar No. _____ Date Admitted _____

VCBA Member? Yes No If Yes, Since _____

Name and Policy No. of Errors and Omissions Insurance (at least \$100,000/\$300,000)

PLEASE ATTACH FACE SHEET OF SAID POLICY TO THIS APPLICATION

Law School Attended _____

Language(s) in which competent to advise _____

Other Jurisdiction(s) in which licensed to practice _____

Specialties and/or limitations of practice _____

Special Degrees or other qualifications _____

Discipline Action taken by any State Licensing Agency _____

If so, please state what agency & action has been taken _____

Is your office accessible to handicapped persons? Yes No

Will you accept Saturday appointments? Yes No

Will you accept evening appointments? Yes No

Will you make jail visits? Yes No

Will you make home visits? Yes No

II. SUBJECT MATTER PANELS

Specific terms and conditions of membership for each subject matter panel are defined in the Rules of Operation for the Ventura County Bar Association Lawyer Referral and Information Service. Please refer to the individual Subject Matter Panel Applications located in the back of this application. The applying attorney must certify his/her eligibility for each given panel based on the specific requirements set forth in the individual Subject Matter Panel Applications. If an attorney does not meet the criteria, s/he will be placed on the General Panel.

III. ATTORNEY TO ATTORNEY PANEL (Optional)

At the discretion of the LRIS Committee, and without additional cost, the applying attorney may be placed on the Attorney-to-Attorney Panel if s/he so chooses. Attorney-to-Attorney Panel membership requires that the applying attorney be sufficiently educated and/or experienced in a particular field of law. If the applying attorney is qualified, his/her name will be given to other attorneys seeking advice and/or assistance in the field selected. The custom in Ventura County is that if the question can be easily answered without the consumption of a great deal of time, then there will be no fee between the attorneys. If the problem is complex or requires a significant amount of the participating attorney's time, then a fee arrangement will be reached between the attorneys, or the specialist will be brought into the case as an associating attorney or a substituted attorney. Please refer to the Rules of Professional Conduct for any fee splitting arrangements.

IV. EXPERIENCED PANEL (Optional)

At the discretion of the LRIS Committee, and without additional cost, the applying attorney may be placed on the Criminal Law and/or Family Law Experienced Panel if s/he is sufficiently experienced. If the applying attorney qualifies and wishes to be placed on one or both of the Experienced Panels, please complete and submit the appropriate form(s) provided.

V. PANEL MEMBERS SPECIAL AGREEMENTS

By becoming a member of the Lawyer Referral and Information Service you agree to the following:

- A. Rules and Regulations: Each panel member agrees to follow and obey the rules and regulations set forth by the Rules of Operation for the Ventura County Bar Association Lawyer Referral and Information Service and the Minimum Standards for a Lawyer Referral Service in California certified by the State Bar of California.

- B. Initial 1/2 Hour Consultation: The panel attorney agrees to provide the referred client a one-half (1/2) hour consultation without charge. The \$35 Client Referral Fee is not a charge for services, rather an administrative fee for the referral itself, to be paid by the client. The panel attorney is ultimately responsible for this fee in the following cases: Consumer, Civil Rights and Labor Law.

- C. Membership Dues: The panel attorney agrees to and is responsible for all fees imposed by the Service (see attached fee schedules). In the event fees are changed you will be notified sufficiently in advance of the quarterly billing to allow you to withdraw as a panel member. If you continue to accept cases after such notice you agree to the changed fee schedule.

- D. Finance/Penalty Charges: Accounts are due thirty (20) days from the statement date. There will be a finance charge of 10% annually for past due balances.

- E. Insurance: Each panel member must possess a policy of errors and omissions insurance in an amount not less than \$100,000 for each occurrence and \$300,000 aggregate per year, or provide alternative proof of financial responsibility in the same amounts. PLEASE ATTACH THE FACE SHEET OF YOUR POLICY.

- F. Arbitration of Fee Disputes: Each panel member agrees to submit any fee dispute arising between such member and a client referred by the Service, if the client so elects, to binding arbitration by a Fee Arbitration Committee established pursuant to Business and Professions Code Section 6200 et. seq.

VI. LRIS PANEL MEMBERSHIP FEE SCHEDULE

- A. Quarterly Registration Fee:
- VCBA Members \$50.00
 - Non VCBA Members \$75.00
- B. Panel Fee:
- Each Panel \$25.00
- C. Client Referral Fee: \$35.00
 As a panel member, you agree to collect the \$35 consultation fee for the following panels: Consumer, Civil Rights and Labor, and remitting it back to the Service and grant a one-half (1/2) hour **consultation without charge**.
- D. Forwarding Fees:
The attorney member shall pay a forwarding fee of ten percent (10%) of any attorney fees based on attorney's fees generated from services rendered as a result of ALL LRIS referrals. The Lawyer Referral Service will collect for each referred client throughout the relationship, if the legal services rendered are part of the original matter for which the client is referred.

This fee is a charge to the Panel Member and NOT the client.

VII. INITIAL FEE

- A. Quarterly Fees
- VCBA Member (\$50) \$ _____
 - Non-VCBA Member (\$75) \$ _____
- B. Panel Fee
- Number of Panels _____ X \$25 = \$ _____
- TOTAL \$ _____

My check (**payable to VCBA**) for the above total is enclosed

Please charge my credit card for the above total

VISA MASTERCARD

Card No. _____ / _____ / _____ / _____

Expiration Date _____

Authorizing Signature _____

**Ventura County Bar Association
 Lawyer Referral Service
 Membership Fee Schedule**

Quarterly Registration Fee:

Member Fees:

VCBA Members.....	\$50.00
Non VCBA Members.....	\$75.00

Panel Fees:

Each panel.....	\$25.00
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Client Referral Fee:

Client Fee.....\$35.00
 * The panel member is responsible for collecting the \$35 consultation fee for the following panels: • Consumer • Civil Rights • Labor and remitting it back to the Service.

Exceptions:
 Panels exempted from collecting the Client Referral Fee for:
 • **Malpractice • Torts Plaintiff • Administrative Law • Workers' Compensation**

Forwarding Fees:

The Panel Attorney is responsible for remitting 10% of any fee, contingent or otherwise, which the attorney receives from any referral. This fee is a charge to the Panel Member and NOT to the client.

VIII. CERTIFICATIONS

I hereby certify that I am a member of the State Bar of California, that I regularly practice and maintain an office in Ventura County, and that I have received copies of and will abide by the Minimum Standards for a Lawyer Referral Service in California and the Rules of Operation and Policy Statements of the Ventura County Bar Association Lawyer Referral and Information Service.

I agree that the information contained herein and otherwise furnished by me to the LRIS may be furnished to both professional and lay applicants in the operation of the Lawyer Referral and Information Service.

_____ Date

_____ Signature

IX. EXPERIENCED PANEL - CRIMINAL LAW

A. Criminal Misdemeanor Panel: Within the past five (5) years I have handled ten (10) criminal cases, at least two (2) of which have gone to jury. Please (*) jury cases.

- 1) Court _____ Case Name _____ Case # _____ Date _____
- 2) Court _____ Case Name _____ Case # _____ Date _____
- 3) Court _____ Case Name _____ Case # _____ Date _____
- 4) Court _____ Case Name _____ Case # _____ Date _____
- 5) Court _____ Case Name _____ Case # _____ Date _____
- 6) Court _____ Case Name _____ Case # _____ Date _____
- 7) Court _____ Case Name _____ Case # _____ Date _____
- 8) Court _____ Case Name _____ Case # _____ Date _____
- 9) Court _____ Case Name _____ Case # _____ Date _____
- 10) Court _____ Case Name _____ Case # _____ Date _____

B. Criminal Felony Panel: In addition, I have taken five (5) felony cases from start through disposition in Superior Court.

- 1) Court _____ Case Name _____ Case # _____ Date _____
- 2) Court _____ Case Name _____ Case # _____ Date _____
- 3) Court _____ Case Name _____ Case # _____ Date _____
- 4) Court _____ Case Name _____ Case # _____ Date _____
- 5) Court _____ Case Name _____ Case # _____ Date _____

If you feel that you qualify without meeting the above specific qualifications, please submit a narrative to the LRIS committee in order to consider your application.

Executed at _____, California, on the _____ day of _____, 20_____

I DECLARE UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND CORRECT

Signature of Applicant

X. EXPERIENCED PANEL - FAMILY LAW

Within the past three (3) years, I have successfully handled to final judgement, at least five (5) dissolutions, drafted property settlements in at least two (2), and have successfully handled at least two (2) contested OSC proceedings as well as four (4) of each of the following as a contested matter: custody, pension or deferred compensation, uniform child custody, joinder custody, business evaluation, foreign decree and uniform support act.

1. Contested OSC

Court _____ Case Name _____ Case # _____ Date _____

Court _____ Case Name _____ Case # _____ Date _____

2. Drafted a Property Settlement Agreement

Court _____ Case Name _____ Case # _____ Date _____

Court _____ Case Name _____ Case # _____ Date _____

3. Child Custody Dispute

Court _____ Case Name _____ Case # _____ Date _____

4. Uniform Child Custody Act

Court _____ Case Name _____ Case # _____ Date _____

5. Pension Rights or Deferred Compensation

Court _____ Case Name _____ Case # _____ Date _____

6. Joinder Action

Court _____ Case Name _____ Case # _____ Date _____

7. Business Evaluation

Court _____ Case Name _____ Case # _____ Date _____

8. Foreign Decree

Court _____ Case Name _____ Case # _____ Date _____

9. Uniform Support Act

Court _____ Case Name _____ Case # _____ Date _____

If you feel that you qualify without meeting the above specific qualifications, please submit a narrative to the LRIS committee in order to consider your application.

Executed at _____, California, on the _____ day of _____, 20

I DECLARE UNDER PENALTY OF PERJURY THAT THE ABOVE IS TRUE AND CORRECT

Signature of Applicant

DECLARATION AND AGREEMENT

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOLLOWING IS TRUE AND CORRECT:

1. I am an active member of the State Bar of California. I have not been previously removed from a panel of the Lawyer Referral and Information Service.
2. I agree to indemnify and hold harmless the Bar Association and its officers, director, members, and employees and the Lawyer Referral and Information Service Committee from any and all claims, demands, actions, liability or loss which may rise from, or be incurred as a result of, any and all referrals of clients to me through the Service and attributable to allegations or claims of professional malpractice.
3. I agree to collect from each client referred an initial consultation fee, the amount of which shall be set by the Committee. I agree to remit the Client Referral fee to the Service.
4. I agree to conduct the initial consultation with each client referred on any of the panels of which I am a member (at the appointed time in my office) for up to one-half (1/2) hour for the initial fee set by the Committee.
5. I have read and am familiar with, all of the Rules of Operation, and agree to abide by all said Rules and such other and further rules as may be hereinafter adopted, and I agree to abide by the qualifying procedures as set forth under the Rules.
6. I agree to waive any and all claims against the Bar Association and its officers, directors, members, employees and the Committee for any liability or loss arising out of the operation of the Service or the referral of clients hereunder.
7. I agree to submit any fee dispute arising between myself and a client referred by the Service, if the client so elects, to binding arbitration by a Fee Arbitration Committee of the Ventura County Bar Association or other established Fee Arbitration Committee established pursuant to Business and Professions Code Section 6200 et seq.
8. I agree to promptly notify the Service in the event I become ineligible or disqualified to serve on any panel or become unable to accept referrals from the Service.
9. I understand that I shall be permitted to withdraw my registration from any or all panels of the Service at any time upon five (5) days written notice to the Lawyer Referral and Information Service Committee.
10. I understand that if I withdraw from the panel, or if I am suspended for cause, that I will not receive a refund of any portion of my registration fee and I will forward to LRIS any percentage fees that may there or thereafter become due.
11. I understand that I may be suspended or excluded from participating in the Service only by action of the Committee of the Bar Association in accordance with Section 6.1 and 6.2 of Rules of Operation.
12. I understand that Section 4.2 provided for a percentage forwarding fee on specified types of referrals.
13. I acknowledge receipt of the following documents: Minimum Standards for a Lawyer Referral Service in California (a.k.a. State Bar Minimum Standards) and a copy of the Ventura County Bar Association Lawyer Referral and Information Service Rules of Operation, and I hereby agree to abide by the provisions of both documents.

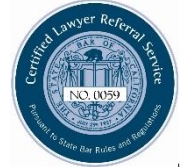
Any LRIS referral not accepted or declined shall be referred back to LRIS. Referrals **CANNOT** be referred outside the LRIS Network. The LRIS does not make referrals for pro bono legal services.

Executed at _____, California, on the _____ day of _____
20_____

Signature of Applicant



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

ADMINISTRATIVE LAW:

(Please check all areas that apply)

- SSI/DIS
- State Disability
- Unemployment
- Other (please specify)_____

CRITERIA: Applicant must have handled, within the last three years, not fewer than three cases in the subject matter area through final resolution.

EDUCATION REQUIREMENTS: An applicant practicing law for less than three years must certify that s/he has completed not less than four hours of State Bar approved MCLE credits in the subject area of the panel for each year of practice.

An applicant practicing law for three or more years must certify that s/he has completed not less than six hours of State Bar approved MCLE credits in the subject area of the panel during the three years preceding the application.

LIBRARY REQUIREMENTS: Applicant must have access to annotated codes and case reporters for all relevant authorities in the subject matter of the panel.

Applicant must have access to all treatises and practitioner manuals in the subject area of the panel (e.g., those published by CEB and The Rutter Group).

EXPERIENCE REQUIREMENTS: Applicant must have successfully performed to completion all legal work, including the preparation or supervising of the preparation of all legal documents, in not less than three client matters similar to the matters included in the panel subject areas checked above.

I hereby certify under penalty of perjury that I have met the above criteria and requirements, and that I am competent to handle Administrative Law referral matters in the panel subject areas checked above.

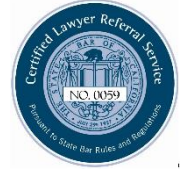
Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

APPEALS:

(Please check all areas that apply)

- Criminal
- Civil
- Other (please specify)_____

An applicant who is currently certified as a legal specialist by the California Board of Legal Specialization will automatically meet the experience requirements. Otherwise, applicant must certify experience requirements as indicated below.

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Attorney's Name _____.

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

BUSINESS LAW:

(Please check all areas that apply)

- General
- Construction
- Franchises
- Unfair Business Practice
- Non-Profit Associations
- Partnerships
- Other (please specify) _____

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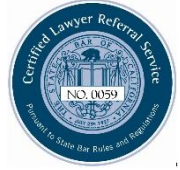
Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

CIVIL RIGHTS:

(Please check all areas that apply)

- Discrimination
- Harassment
- Other (please specify)_____

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Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

CONSUMER LAW:

(Please check all areas that apply)

- General
- Lemon law
- Other (please specify) _____

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Attorney's Name _____.

Attorney's Signature

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VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

CRIMINAL LAW:

(Please check all areas that apply)

- Adult
- Juvenile
- Other (please specify) _____

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Attorney's Name _____.

Attorney's Signature

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VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

EDUCATION LAW PANEL:

(Please check all areas that apply)

- Special Education
- School Board Problems
- Other (please specify) _____

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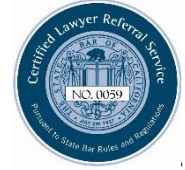
Attorney's Name _____.

Attorney's Signature

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VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

ESTATE PLANNING:

(Please check all areas that apply)

- Wills
- Trusts
- Probate
- Guardianship
- Conservatorship
- Other (please specify) _____

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Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

FAMILY LAW:

(Please check all areas that apply)

- Disso/Annul
- Adoptions
- Name Changes
- International
- Other (please specify) _____

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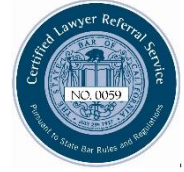
Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

IMMIGRATION LAW:

(Please check all areas that apply)

- General
- Other (please specify) _____

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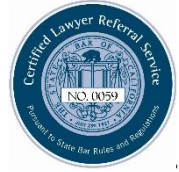
Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

INSOLVENCY:

(Please check all areas that apply)

- Chapter 7
- Chapter 11
- Chapter 13
- Creditor Problems
- Debtor Problems
- Other (please specify) _____

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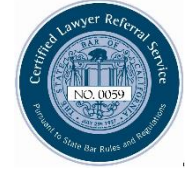
Attorney's Name _____

Attorney's Signature

Date



VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

INSURANCE LAW:

(Please check all areas that apply)

- General
- Other (please specify) _____

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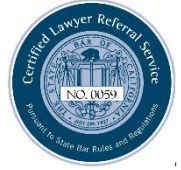
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VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

INTELLECTUAL PROPERTY:

(Please check all areas that apply)

- Patents
- Copyrights
- Trademarks
- Other (please specify) _____

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LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

LABOR LAW:

(Please check all areas that apply)

- Civil Service
- Employer
- Employee
- Other (please specify) _____

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VENTURA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

MALPRACTICE LAW:

(Please check all areas that apply)

- Medical
- Legal
- Other (please specify) _____

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LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

MISCELLANEOUS/GENERAL:

(Please check all areas that apply)

- Admiralty
- Aviation
- Entertainment
- Equestrian
- International
- Other (please specify) _____

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LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

MILITARY LAW:

(Please check all areas that apply)

- Criminal
- Veteran's Rights
- Administration
- Other (please specify) _____

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SUBJECT MATTER PANEL APPLICATION

REAL PROPERTY:

(Please check all areas that apply)

- Transactions
- Landlord/Tenant
- Mobile Homes
- Zoning/Development
- Other (please specify) _____

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LAWYER REFERRAL SERVICE



SUBJECT MATTER PANEL APPLICATION

TAXATION LAW:

(Please check all areas that apply)

- Non-Est/Gift
- Pension/P.S.
- Criminal
- Other (please specify) _____

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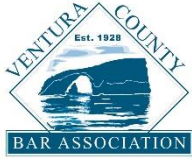
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SUBJECT MATTER PANEL APPLICATION

TORTS DEFENSE:

(Please check all areas that apply)

- General
- Other (please specify) _____

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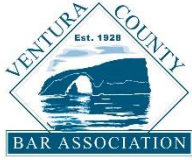
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SUBJECT MATTER PANEL APPLICATION

TORTS PLAINTIFF:
(Please check all areas that apply)

- Property Damage
- Personal Injury
- Product's Liability
- Other (please specify) _____

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SUBJECT MATTER PANEL APPLICATION

WORKERS' COMP:

(Please check all areas that apply)

- State
- Federal
- Long shore
- Offshore
- Other (please specify) _____

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