

**ATTORNEY'S RESPONSE TO FEE ARBITRATION REQUEST FORM**

Arbitration Case No. \_\_\_\_\_

\_\_\_\_\_  
Initiating Party

\_\_\_\_\_  
Responding Party

STATEMENT OF FACTS:

If both you and the other party agree to fee mediation, the arbitration process will be automatically stayed until the completion of the mediation procedure.

Do you agree to fee mediation? YES \_\_\_\_\_ NO \_\_\_\_\_

If both you and the other party agree to make the arbitration BINDING, no appeal or further proceedings will be allowed after the arbitration award is made.

Do you agree to enter the dispute into binding arbitration?

YES \_\_\_\_\_ NO \_\_\_\_\_

Original response form shall be filed within twenty (20) days of the service of the request to the VCBA Office. Copies of the response form and materials must be sent to the arbitrator(s) and initiating party.

***Failure to respond within the twenty days will disqualify you from attending the scheduled hearing and may result in a finding that you willfully failed to participate. Such a finding may preclude your ability to request trial de novo.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date